

AGENDA

Healthwatch Coventry Steering Group Meeting

at 10:00am – 12:00 noon on 28th October 2025

Venue: The Yard, Trinity House, 5a Priory Row, Coventry, CV1 5EX

No.	Item	Discussion/Info/Decision
1	Welcome Introductions • Apologies Declarations of interest	
2	Matters arising/Actions from Previous Meeting	✓ All actions completed
3	Governance Documents: • Decision Making Guidance & Policy • Code of Conduct Trustee Agreement • Conflict of Interest Guidance • Declaration of Interest • Register Of Interest • Complaints Policy • Governing Agreement for Healthwatch Coventry	✓ To be agreed and finalised

4	Healthwatch Activity a) Activity report - Paper 1 b) Latest update from Healthwatch England – Paper 2	✓ Progress Update
5	Work programme a) LGBTQ+ project update – Paper 3 b) Enter and View update (Henry Court) - Verbal update c) NHS App Survey update – Verbal update	✓ Discussion ✓ Update/Information
6	Local service changes and reports a) CQC - Reports/findings - Paper 4 b) Recent pharmacy changes – Paper 5 c) Closure of CUES Service - Paper 6 d) NHS long-term plan - Paper 7 e) NHS workforce issues - Paper 8 f) Use of technology GP Triage - Paper 9	✓ Discussion ✓ Update/Information
7	Meeting Gaps: - Adult Social Care Stakeholder Group – Held bi-monthly 10.30am-12.30pm - Health & Social Care Scrutiny Board – Held monthly 11.00am-13.00pm	✓ Decision
8	Reports from external meetings - Reports from Healthwatch representatives - Paper 10	✓ Update/Information
9	Any other business	
10	Next Meeting: 9 th Dec 2025 10am - 12noon	

